

# Withdrawing from School

Withdrawing means that all services offered by the University are terminated. No fee is charged for the processing of a request to withdraw. Grades of "Incomplete" change to "No Pass." When a student withdraws from Sofia University, access to the portal and Learning Management System is immediately terminated. Withdrawn students must apply through the Office of Admissions to return and pay the required admission fee. Students may withdraw from the University at any time by giving notice to the Office of the Registrar. Students may not withdraw by contacting any other office or by ceasing class attendance. Written notice is required.